

ARTHUR R. OUTLAW MOBILE CONVENTION CENTER

EXHIBITOR KIT

Gulf Coast RV Show February 16-22, 2026

General Show Information

Show Dates	Show Hours
Friday, February 20th	10:00am-6:00pm
Saturday, February 21	10:00am-6:00pm
Sunday, February 22	10:00am-5:00pm

Show Location Arthur R. Outlaw Mobile Convention Center

1 South Water Street Mobile, Alabama 36602 (251) 208-2100 Phone

Decorator Arthur R. Outlaw Mobile Convention Center

Exhibitor Service Desk Exhibitor Service Desk will be set up near booths at the Convention Center. Any exhibitor that

needs to order additional services, such as power, can do so at the Exhibitor Service Desk. To avoid floor prices, please order your services prior to your load-in day through our website.

Wednesday February 18 – 1pm Blue Compass/White Sands & 4pm Great American

Thursday February 19 – 8am Great American/Wiliams Family

Vendor Move-In Hours:

Sunday February 22 5pm-midnight

Vendor Move-Out:

Sunday, February 22 5pm-midnight

Show Move out:

<u>EXHIBITOR SERVICES</u>

Any exhibitor needing to order additional booth supplies and electrical services can do so online prior to arrival. To access the order forms please visit the Mobile Convention Center's website (**www.mobileconventions.com or mobilecivicctr.com**). Hover over the Mobile Convention Center Logo (top middle) Click on "Exhibitor Services" menu option under "Exhibit at an Event" from the menu that appears. You will be redirected to a page where you can choose your convention and click on order services. An order form page will appear. Please fill it out completely and submit.

All **tabletop booths** are supplied with one 8' x 24" topped/skirted table, 2 chairs and one wastebasket. The average **Vendor Booths**, **10' x 10'**, 8' Pipe and drape on the backside and 3' pipe and drape on each side of your booth one (1) 8' x 24" table, topped/skirted, two (2) chairs and one (1) waste basket.

The DEADLINE for all online orders for this show is for the <u>Advance Rates</u>. The increased floor rate will apply for any orders received after <u>February 18, 2025 (FIRST MOVE IN DAY).</u>

Electrical Services

The Arthur R. Outlaw Mobile Convention Center serves as its own electrical services contractor. Rates and service features are outlined on the website. All electrical equipment must be Underwriter Laboratory approved. All electrical equipment, phone instruments and phone lines are the property of the Arthur R. Outlaw Mobile Convention Center.

■ Wireless Internet Service

Service Single Day internet access is available for \$14.95 per device. Please log in to Mobile Convention Wi-Fi in the network's connections on your computer. Then you will open your internet browser where you will be prompted to enter your credit card information. For wired internet service, please contact JMF Solutions at 877.404.4717 prior to your arrival, to set up service.

LOCATE ALL FORMS AT https://www.mobilecivicctr.com/mobile-convention-center

RULES AND REQUIREMENTS

Vehicle Unloading and Parking: An exhibitor may unload vehicles by utilizing the Service Drive. Entrance into the Service Drive is located on the North end of our building, the first right after the train tracks into the facility. Vehicles can only be in the Loading Dock Drive when actively being unloaded or loaded, vehicles cannot be left in the loading dock while booths are being setup, a 15-minute time limit is in place There will be uniform attendants to direct you to off-load. The Garage should only be used for small equipment that does not require a flatbed cart to transport. Parking at the Convention Center is \$15.00 per vehicle per day. All exhibitors will be allowed in and out privileges (based on availability) when the parking booth is manned. Please be aware that there may be a train as our building is located is on the other side of a train track.

<u>Vehicles On Show Floor:</u> If a vehicle is brought inside the Convention Center, it must contain less than one-quarter tank of fuel, have the battery disconnected, and the keys turned over to Security. Electric vehicles must be fully disconnected and equipped with a fire blanket on board. Mobile Convention Center will not supply a fire blanket.

<u>Beverages and Food Items:</u> Please honor our policy, outside food is not prohibited inside the Arthur R. Outlaw Convention Center. Any food sampling from vendors <u>must</u> be a direct component of that company's business and must be approved prior to show/expo start. Please contact your Hospitality/Catering Sales Manager to obtain a Food Sampling Form.

Booth Exhibitor Restrictions

- 1. Height: Nothing can be displayed higher than the 8' backdrop drape, without prior approval.
- **2.** Overhead: No canopies or tents of any kind are permitted in the booth areas.
- **3.** Balloons, Confetti, or Stickers are not permitted to be used at the Arthur R. Outlaw Convention Center in any capacity. Any cost incurred for the removal of these items will be charged to the exhibitor.

Construction and Placement of Signs and Banners: All exhibit signs must be freestanding or floor-type signs. No signs, banners, plaques, pennants, etc. can be hung from the ceiling, walls or perimeter drapes unless approved and hung by the Mobile Convention Center Tech Department. There is a \$50.00 hanging fee per item such as banners, plaques and signage. All signs must be professionally manufactured and have a finished surface on all edges and sides. Signs cannot block the view of other exhibitors.

<u>Fire Regulations</u>: Exhibitors must comply with all federal, state, and local fire codes which apply to places of public assembly, in particular Mobile, AL is under the International Fire Code 2012. All curtains, bunting, draping, etc., of any kind must be flameproof. Special care should be taken not to block or obstruct any fire hose or fire extinguisher cabinets, fire pull boxes or entrances and exits within the Mobile Convention Center.

<u>Freight Deliveries</u>: The Arthur R. Outlaw Convention Center will not accept advance shipments of freight or materials prior to <u>February 9, 2026 (1 WEEK PRIOR)</u>. All shipments to be delivered to the Arthur R. Outlaw Convention Center shall be addressed as follows. Under no circumstances will C.O.D. deliveries be accepted by the Arthur R. Outlaw Convention Center.

Facility Address: Exhibitor Company and Name

C/o Name of the Event

Arthur R. Outlaw Convention Center

1 South Water St. Mobile, Alabama 36602 Hold for: (YOUR NAME) Booth (BOOTH NUMBER)

<u>Licensing:</u> All exhibitors must be licensed to do business in the State of Alabama and have a current sales tax number for any direct selling from the Show Floor.

<u>Liability</u>: Each exhibitor is entirely responsible for the space allotted to them. Each exhibitor agrees to reimburse the Arthur R. Outlaw Convention Center for any damage to the floors, ceilings or walls within his contracted area. Decorations, signs, banners and streamers may not be attached, taped, nailed or otherwise fastened to any ceiling, window, painted surface or wall of the Arthur R.

Outlaw Convention Center. Any special decorations or signs must be approved by the Arthur R. Outlaw Convention Center Management as to location and method of installation. <u>Under NO circumstances are helium balloons or adhesive-back decals to be given away or permitted to be used in the Arthur R. Outlaw Convention Center.</u> Any cost incurred by the Arthur R. Outlaw Convention Center for the use or removal of these items will be charged to the exhibitor. The Arthur R. Outlaw Convention Center assumes no liability or responsibility for any loss or theft.

No Smoking Policy: The Arthur R. Outlaw Convention Center is a non-smoking facility.

<u>Drayage/Storage Fee</u>: The Mobile Convention Center will store items in a clean and secure area for vendors. There is a fee associated with storage. Items must be labeled with the vendor's company name, shipping address and booth number. Small items are \$25.00 per box, per day, medium box/carts are a storage cost of \$50.00 per box/cart, per day and large boxes/carts or pallets will be at a fee of \$75.00 per day as well.

LOCATE ALL FORMS AT https://www.mobilecivicctr.com/mobile-convention-center

Gentle Reminders

Please visit our website or contact the Event manager if you have further questions

The Service Drive & Loading Dock is a convenience service for you the vendor; the service drive is only open for your convenience during the designated load in/out hours.

The flat carts are property of the Mobile Convention Center and are provided as a convenience for you as a vendor, please return them to the service drive for others to use.

Parking in the Service Drive for the duration of your event and/or Load-In is prohibited. Your car is subject to ticketing or even towed.

Outside food and beverage of any kind are prohibited in the Mobile Convention Center. All food samples should be approved by OVG Hospitality before serving.

Thank you and we look forward to servicing you.





NO OUTSIDE FOOD OR DRINK ALLOWED

Our concession stands are open to serve you!

Thank you for your cooperation and patronage!